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03-10-15-4



AGENDA CHECKLIST

Account Code 3628 124 010

AGENDA INFORMATION TO BE SUBMITTED TO THE BOARD OFFICE:

One Title Memo
(See APM CH.1, Sec. 2) (Photocopy of Agenda Checklist is acceptable)

Agenda Packet
One Original/Hard Copy plus
One As-Complete-As-Possible
copy e-mailed to Lane County
Agenda Review mailbox

Material Due
Due by 5:pm Wednesday preceding
the week it will be **approved for**
inclusion on the agenda. (Check
Future Agenda for due dates.)

AGENDA TITLE: *Order / In the Matter of Appointing
Two Members to the Lane County Planning
Commission*

DEPARTMENT *Public Works/Land Management*

CONTACT *Comm. Sorenson* EXT *4203*

AGENDA DATE: *October 15, 2003*

THIS ITEM WILL INVOLVE:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Consent Calendar | <input type="checkbox"/> Report | <input type="checkbox"/> Appointments | <input type="checkbox"/> Committee Reports |
| <input checked="" type="checkbox"/> ORDER/Resolution | <input type="checkbox"/> Discussion & Action | <input type="checkbox"/> Discussion Only | |
| <input type="checkbox"/> Ordinance/Public Hearing | <input type="checkbox"/> 1st Reading | <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> 3rd Reading |
| Public Comment Anticipated? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Estimated Time <i>3 Minutes</i> | |

NOTE: DEPARTMENT MANAGER MUST SIGN OFF BEFORE SUBMITTING TO BOARD OFFICE

Department Manager: *[Signature]* Date *9-19-03*

Legal Staff-Review by: *[Signature]* Date *9-29-2003*

Management Staff-
Review by: *[Signature]* Date *10/7/03*

Human Resources-
Review by (if required): _____ Date _____

- | | |
|--|--|
| <input type="checkbox"/> Yes <input type="checkbox"/> No | File Note Attached? |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Information for Agenda Setting Committee Only? |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | To be Distributed with Packets |

INDICATE OTHER DIVISIONS/DEPARTMENTS THAT REQUIRE COPIES OF APPROVED ORDER

AGENDA COVER MEMO

DATE: October 15, 2003 Board Date
TO: Lane County Board of Commissioners
DEPT.: Public Works/Land Management Division
PRESENTED BY: Commissioner Sorenson

AGENDA ITEM TITLE: ORDER / In the Matter of Appointing Two Members to the Lane County Planning Commission

I. MOTION

MOVE TO APPOINT TWO MEMBERS TO THE LANE COUNTY PLANNING
COMMISSION.

II. ISSUE OR PROBLEM

There is a need to appoint two members to serve on the Lane County Planning Commission due to term expirations for Vincent Martorello and Jacque Betz.

III. DISCUSSION

A. Background

Lane Code and Lane Manual provide that the Planning Commission shall be established and that the Lane County Planning Commission shall consist of nine voting members to perform the duties and functions of the Planning Commission. Also, at least one member shall be from the coastal area of Lane County, and another must be a resident or own property on the coast. There are currently two positions on the Lane County Planning Commission that will expire on September 30, 2003 of which one is a coastal position.

B. Analysis

County Administration advertised the vacancies in July 2003. Three applications were received. Jacque Betz, in one of our coastal positions, is applying for reappointment to her 1st term. Vincent Martorello is applying for reappointment to his 1st term. Both Ms. Betz and Mr. Martorello were finishing terms for previous members who had resigned. All applications received are attached. This request is to reappoint Jacque Betz, in a coastal position, for a 1st term and to reappoint Vincent Martorello to a first term.

Lane Manual and the ORS require that no more than two members of the Planning Commission be engaged in the buying, selling, or developing of real estate for profit as

individuals, or be members of any partnership or officers or employees of any corporation that is engaged principally in the buying, selling or developing of real estate for profit. Also, no more than two voting members of the Planning Commission shall be engaged in the same kind of occupation.

Lane Manual requires the Lane County Planning Commission to consist of nine voting members, each of whom shall be a resident of Lane County, and at least three of the voting members shall reside outside cities and at least two shall reside within cities. Of the seven remaining Lane County Planning Commission members, six reside outside city limits and one resides inside city limits. Ms. Kirkham resides outside city limits and Mr. Martorello resides inside city limits. Composition of the planning commission, with the proposed appointments, would meet the Lane Manual geographic and occupational requirements.

C. Alternatives/Options

1. Accept the subcommittee's recommendation to reappoint Jacque Betz and Vincent Martorello to a 1st term on the LCPC.
2. Appoint other applicants for these positions.
3. Re-advertise and reopen the search for the vacancy.
4. Do not appoint two members to the Lane County Planning Commission.

D. Recommendations

Alternative 1 above.

E. Timing

Staff will follow-up the Board's recommendation immediately. Appointment and thank you letters are not included with this packet. The letters will follow pending the Board's decision.

IV. IMPLEMENTATION/FOLLOW-UP

1. Send appointment letters to successful candidates.
2. Send appreciation letters.
3. Prepare information packets and orientation session for new members.
4. Re-open application process if so directed.

V. ATTACHMENTS

1. Board Order
2. Copy of the Citizen Advisory Committee Appointments memo
3. Lane County Planning Commission Roster
4. Copies of each completed application

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

) **IN THE MATTER OF APPOINTING**
) **TWO MEMBERS TO THE LANE**
) **COUNTY PLANNING COMMISSION**

WHEREAS, this matter having been fully considered by the Lane County Board of Commissioners; and

WHEREAS, two vacancies exist on the Lane County Planning Commission due to term expiration for Vincent Martorello and Jacque Betz on September 30, 2003; and

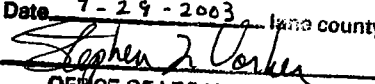
WHEREAS, the two vacancies were duly advertised and applications reviewed, and the appointments of these positions are necessary for the continued and efficient functioning of the Lane County Planning Commission; now, therefore, it is hereby

ORDERED, that the two vacancies on the Lane County Planning Commission be filled by persons and terms specified below, effective the date of this order:

<u>Name</u>	<u>Term</u>	<u>1st/2nd</u>
Jacque Betz	10/01/03 to 09/30/07	1 st Term
Vincent Martorello	10/01/03 to 09/30/07	1 st Term

ADOPTED this 15th day of October, 2003.

Peter Sorenson
Chair, Lane County Board of Commissioners

APPROVED AS TO FORM
Date 9 - 29 - 2003 lane county

OFFICE OF LEGAL COUNSEL



CITIZEN ADVISORY COMMITTEE APPOINTMENTS

Date 9/18/03

A. MOTION: IN THE MATTER OF APPOINTING MEMBER(S) TO THE Lane County
Planning Commission COMMITTEE/BOARD/COMMISSION. Name of
Advisory Committee
VACANCIES 2

B. Commissioner Sorenson has reviewed attached applications.
Name of Committee

RECOMMENDATIONS	REPRESENTING	TERM EXPIRATION
<u>Vincent Martorello</u>	<u></u>	<u>09/30/07 (1st Term)</u>
<u>Jacque Betz</u>	<u></u>	<u>09/30/07 (1st Term)</u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

C. TOTAL MEMBERSHIP 9 NO. OF APPLICATIONS SUBMITTED
ADVERTISING PERIOD July 9, 2003 TO August 1, 2003 TERMS: 4 YEAR(s)

MANDATED COMMITTEE X YES NO

STAFF LIAISON: Kent Howe and Janey Barnes-Wiederhold, Land Management Div. PHONE: x3734 Kent
Name Dept./Div. x3656 Janey

COMMITTEE CHARGE: Makes Board recommendation for comprehensive plan adoption, and amendments. Recommends ordinances intended to carryout the purposes, principles, and proposals expressed in the comprehensive plan. Advises and cooperates with other planning agencies within the state. Supplies advice or reports to any city, county, officer or department on county regional or metropolitan planning problems. Promotes public interest in, and understanding of, the comprehensive plan and of planning and zoning in general. Makes recommendations to the Board regarding the orderly development of Lane County.

D. BACKGROUND/ANALYSIS:

See cover memo.

NOTE: A list of the present membership of your committee **MUST** be attached as part of the agenda packet.
Copies of applications are on file.

LANE COUNTY PLANNING COMMISSION

<u>MEMBER</u>	<u>PROFESSION</u>	<u>TERM EXPIRES</u>	<u>CITY</u>	<u>Geographical Reqmnt.</u>
Mark Herbert	Management Consultant	9/30/2004	OUT (1 st Term)	
Don Clarke	Retired Engineer	9/30/2004	OUT (1 st Term)	
Marion Esty**	Retired Exec. Director School for Handicapped	9/30/2005	IN (2nd Term)	
Chris Clemow	Transp. Planning & Civil Engineer	9/30/2005	OUT (1 st Term)	
Steve Dignam	LCOG Program Mgr.	9/30/2006	OUT (1 st Term)	
Juanita Kirkham	Lane Community College Instructor	09/30/2006	OUT (2 nd Term)	Coastal
VACANCY		09/30/2006	OUT (1 st Term)	
VACANCY				
VACANCY				

Mark Herbert, Chair
Juanita Kirkham, Vice-Chair

****JPCC (Joint Planning Commission Committee)**

JUL 31 2003

LANE COUNTY
APPLICATION FOR APPOINTMENT TO THE PLANNING COMMISSION

Name: Jacque Betz

Address: [REDACTED]
(Street) (City) (Zip)

Home Phone: [REDACTED] How long have you lived in Lane County? 34 years

Occupation: Administrative Assistant [REDACTED]

Business Address: [REDACTED] Business Phone: [REDACTED]

1. Please explain why you wish to serve on the Planning Commission: A planning commission is here to serve the public's interest. I am interested in the future of not only Western Lane County, but all of Lane County. I am fair, efficient, educated and willing to participate in the decision making process.
2. Give a brief description of any experience, training, or involvement in relevant community activities you may have had which will help you in serving on this committee: I replaced Del Phelps' position as Lane County Commissioner in Oct 2000. I have missed only one meeting in almost 3 years. I recently completed a Planning Commission Training Seminar taught by Gary Danielle of LEOG.
3. List community topics of particular concern to you:
Urban growth boundary, Land Use

THE FOLLOWING QUESTIONS ARE ASKED PURSUANT TO STATE LAW:

4. Are you presently, or have you within the last five years, engaged in the buying, selling or development of real estate for profit?
Yes No ✓
5. Are, or were you within the last five years, a member of any partnerships that engage in the buying, selling or development of real estate for profit?
Yes No ✓
6. Are you, or have you been within the last five years, an officer or employee of any corporation that buys, sells or develops real estate for profit?
Yes No ✓

Date: July 21, 2003 Signature: Jacque Betz

Please return to: County Administration Office
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

JUL 29 2003

LANE COUNTY
APPLICATION FOR APPOINTMENT TO THE PLANNING COMMISSION

Name: VINCENT MARTORELLO

Address: [REDACTED]
(Street) (City) (Zip)

Home Phone: [REDACTED] How long have you lived in Lane County? 3

Occupation: UNIVERSITY PLANNER

Business Address: [REDACTED] Business Phone: [REDACTED]

1. Please explain why you wish to serve on the Planning Commission: I AM INTERESTED IN COUNTY LAND USE ISSUES (I.E., RURAL PLAN POLICIES, GROWTH MANAGEMENT, NATURAL RESOURCE PROTECTION). I WOULD LIKE TO BE INVOLVED IN POLICY DECISIONS THAT PROMOTE OPPORTUNITY, BUT PROTECT RESOURC
2. Give a brief description of any experience, training, or involvement in relevant community activities you may have had which will help you in serving on this committee: I AM A CERTIFIED PLANNER WITH EXPERIENCE IN THE PUBLIC & PRIVATE SECTORS. I ALSO HAVE MANAGED ENVIRONMENTAL SERVICES (I.E. WETLAND DELINEATION, MITIGATION MANAGEMENT). I HAVE WRITTEN CODE LANGUAGE IN THE PAST & ROUTINELY WORK WITH ORS & OARs.
3. List community topics of particular concern to you:
 - DEVELOPMENT ALONG RIVERS & WITHIN RURAL AREAS
 - ECONOMIC GROWTH STRATEGIES
 - NATURAL RESOURCE PROTECTION

THE FOLLOWING QUESTIONS ARE ASKED PURSUANT TO STATE LAW:

4. Are you presently, or have you within the last five years, engaged in the buying, selling or development of real estate for profit?
Yes No X
5. Are, or were you within the last five years, a member of any partnerships that engage in the buying, selling or development of real estate for profit?
Yes No X
6. Are you, or have you been within the last five years, an officer or employee of any corporation that buys, sells or develops real estate for profit?
Yes No X

Date: JULY 26, 2003 Signature: Vincent Martorello

Please return to: County Administration Office
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

REC'D AUG 01 2003

JUL 24 2002 INSIDE

LANE COUNTY
APPLICATION FOR APPOINTMENT TO THE PLANNING COMMISSION

Name: Richard W. Thayer

Address: [REDACTED]
(Street) (City) (Zip)

Home Phone: [REDACTED] How long have you lived in Lane County? 37

Occupation: Social Service

Business Address: [REDACTED] Business Phone: [REDACTED]

1. Please explain why you wish to serve on the Planning Commission: I believe that there are going to be a large influx of people in to this area and planning is a essential part of this growth. We are looking at some of the most essential changes in the next 10 years that we will
 2. Give a brief description of any experience, training, or involvement in relevant community activities you may have had which will help you in serving on this committee: my experience has been quiet and had little effect on any policy thus far. I am confident that my ideas and input will help to promote the essential changes we are facing in the near future.
 3. List community topics of particular concern to you: Some very important topics are the public thorough fares, the overall beauty of our community, growth, sub-divisions, building design, cosmetic effect of housing, large structures parks.
- THE FOLLOWING QUESTIONS ARE ASKED PURSUANT TO STATE LAW:

4. Are you presently, or have you within the last five years, engaged in the buying, selling or development of real estate for profit?
Yes No X
5. Are, or were you within the last five years, a member of any partnerships that engage in the buying, selling or development of real estate for profit?
Yes No X
6. Are you, or have you been within the last five years, an officer or employee of any corporation that buys, sells or develops real estate for profit?
Yes No X

Date: 6/21/02

Signature: [Signature]

Please return to: County Administration Office
Public Service Building
125 East 8th Avenue
Eugene, OR 97401